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**From:** Givhan, Shawn (POL)  
**Sent:** Monday, August 20, 2012 3:15 PM  
**To:** Namawejje, Juliana (POL); Corbett, Kate (DPH); Farak, Sonja (DPH); Frasca, Daniela (DPH); Glazer, Lisa (DPH); Hanchett, James (DPH); Lawler, Michael (DPH); Lleshi, Hevis (DPH); Medina, Nicole (DPH); O'Brien, Elisabeth (DPH); Phillips, Gloria (DPH); Piro, Peter (DPH); Pontes, Rebecca (DPH); Renczkowski, Daniel (DPH); Salem, Sharon (DPH); Salemi, Charles (DPH); Saunders, Della (DPH); Sprague, Shirley (DPH); Tran, Mai (DPH); Zanolli, Janice (DPH)  
**Cc:** Debuccia, David (POL); Paine, David (POL); Mccravy, George (POL); Fournier, Maribel (POL); Rivera Morgan, Awilda (POL); Howard, Michael (POL); Murphy, Gary (POL); Viall, Sue (POL); Turner, Linda (POL); Faiola, Michael (POL); Ricci, Jani (POL)  
**Subject:** Driving Directions to Framingham and Amended Flyer  
**Attachments:** TRANSITIONAL OPEN HOUSE - amended.docx; DIRECTIONS TO STATE POLICE HEADQUARTERS.doc

Attached you will find driving directions to State Police General Headquarters (GHQ) in Framingham and an amended version of the flyer for the Open House event. Please note: We do **not** want you to bring a copy of your personnel folder to this event. We regret the miscommunication. Thank you.

Ms. Shawn T. Givhan, Human Resources Director  
Department of State Police  
(508) 820-2656 [phone]  
(508) 820-2211 [fax]

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**From:** Namawejje, Juliana (POL)  
**Sent:** Friday, August 17, 2012 8:19 AM  
**To:** Corbett, Kate (DPH); Farak, Sonja (DPH); Frasca, Daniela (DPH); Glazer, Lisa (DPH); Hanchett, James (DPH); Lawler, Michael (DPH); Lleshi, Hevis (DPH); Medina, Nicole (DPH); O'Brien, Elisabeth (DPH); Phillips, Gloria (DPH); Piro, Peter (DPH); Pontes, Rebecca (DPH); Renczkowski, Daniel (DPH); Salem, Sharon (DPH); Salemi, Charles (DPH); Saunders, Della (DPH); Sprague, Shirley (DPH); Tran, Mai (DPH); Zanolli, Janice (DPH)  
**Cc:** Debuccia, David (POL); Paine, David (POL); Mccravy, George (POL); Fournier, Maribel (POL); Rivera Morgan, Awilda (POL); Howard, Michael (POL); Murphy, Gary (POL); Viall, Sue (POL); Turner, Linda (POL); Faiola, Michael (POL); Ricci, Jani (POL); Givhan, Shawn (POL); Namawejje, Juliana (POL)  
**Subject:** Transitional Open House

Good Morning,

On behalf of Ms. Shawn Givhan, State Police Human Resources Director, I am pleased to inform you that we have arranged dates and times for you to complete the transition to this agency by receiving photo identification badges, Department policies, and answers to your questions about our personnel and payroll processes. Attached you will find a flyer which lists three dates and times for our upcoming DPH Transitional Open House Sessions.

We understand that some of you will not be available to attend any of the scheduled sessions. If this is the case, please contact me to let me know that you are unavailable. A fourth and final session will be scheduled once we have an idea of how many employees require the scheduling accommodation.

Most of you have received a copy of the attached Human Resources Directory. However, we are providing it again via this email in case you have not received it. We look forward to meeting with you. Here are five "fast facts" about the State Police until then:

1. In the Department of State Police (POL), employees like us who are not police officers are referred to as civilian employees. Currently, there are 2,206 sworn State Police officers and 482 civilian employees. This is the second largest agency in the Executive Office of Public Safety and Security. The largest agency is the Department of Correction.
2. POL is divided into four major divisions: the Division of Administrative Services, the Division of Field Services, the Division of Standards & Training, and the Division of Investigative Services. The Forensic Services Group (i.e. the Crime Laboratory) is under the **Division of Investigative Services**. On your organizational chart, you may have noticed that the highest ranking person in the laboratory system is Major James Connolly, who is the Deputy Division Commander for Forensic Services.
3. The Massachusetts State Police first formed in 1865 as the State Constabulary. In 1921, they reorganized into a State Police organization under the old Department of Public Safety. This is one of the oldest State Police organizations in the country.
4. You may have noticed that State Police cruisers and uniforms have a two-tone, blue color scheme. They are referred to as French and electric blue. The paler of the two blues is known as French blue. Massachusetts State Troopers have worn the distinctive French and electric blue uniform since 1933.
5. From the beginning, the Department of Public Safety had an Expert Assistant to the Commissioner of Public Safety who performed chemical analyses on explosives, flammable liquids and similar substances to aid the investigative work of the State Fire Marshal and State Police detectives. The earliest version of a designated crime laboratory was established in 1925 as the Dept. of Public Safety's Bureau of Expert Assistants. The Bureau's purpose was to organize the increasing amount of forensic work in fingerprint identification, crime scene photography, ballistics, and chemical analysis. In 1927, Perlin L. Charter became the first Dept. of Public Safety - Bureau of Expert Assistants employee with the official job title of Chemist. By 1934, scientific support services were organized under the formally named State Police Chemical Laboratory.

*Juliana B. Kawooya*  
*Massachusetts State Police*  
*Human Resources Section*  
*Tel: (508) 820-2697*  
*Fax: (508) 820-2211*